

# Deputy Sheriffs' Association Textbook Reimbursement Form

Please provide the following information regarding your request for reimbursement from the Deputy Sheriffs' Association.

- The DSA will reimburse members attending an accredited University for a B.A., B.S., or Master's degree for the purchase or rental of books.
- Please attach copies of the receipt(s) for all requested reimbursements.
- Please include proof of enrollment (e.g. class schedule, tuition receipt, or student ID, etc.)

**Requestor's Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Street:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ *(where can we reach you)*

**DSA Member?**    **Yes**        **No**    *(Please circle one)*

**Total Reimbursement Amount Requested:** \$ \_\_\_\_\_

**College or University Name:** \_\_\_\_\_

**Degree:** \_\_\_\_\_

TEXTBOOK NAME	CLASS	COST

**If approved, check should be made payable to:** \_\_\_\_\_

\_\_\_\_\_ Mail Check to above address (PLEASE INCLUDE ADDRESS)

\_\_\_\_\_ Pick up check at the DSA

## For Office Use

Last Member Request \_\_\_\_\_ Receipt Request \_\_\_\_\_

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_ Reimbursement MADE: \_\_\_\_\_

Reimbursement Mailed/Picked Up \_\_\_\_\_